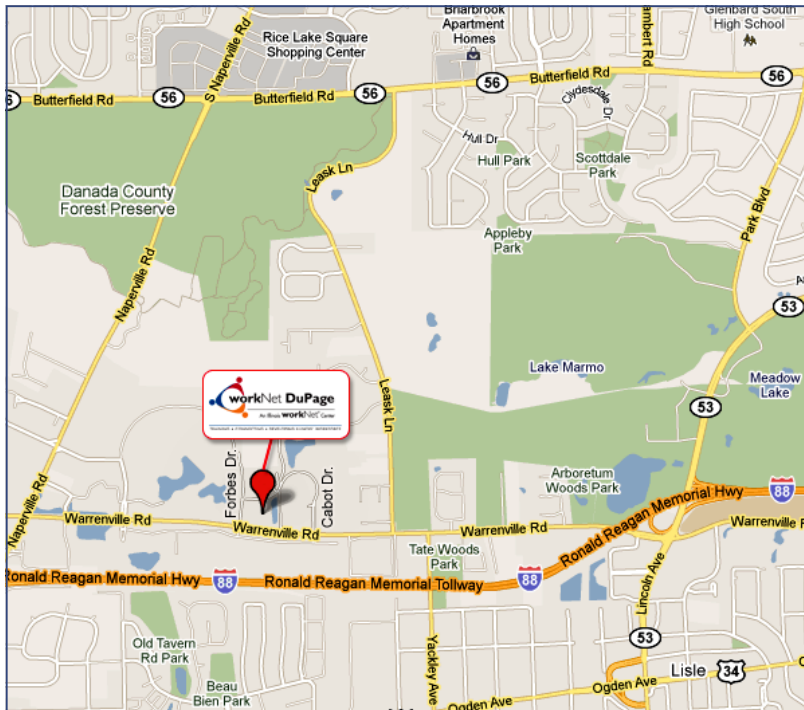


www.worknetdupage.org
www.illinoisworknet.com



2525 Cabot Drive
Suite 302
Lisle, Illinois 60532

Phone: 630-955-2030
TDD: 630-955-2098

Hours: Monday through Friday, 8:00 a.m. to 4:30 p.m.

workNet DuPage Career Center offers priority of service to veterans and their qualified spouses. For more info visit www.illinoisworknet.com.

DuPage County is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



DuPage County Board Chairman Dan Cronin

workNet DuPage Career Center

What can we do
for you?



GUIDE TO SERVICES

DuPage County Workforce Development Division
Parents Alliance Employment Project
Illinois Department of Human Services
Division of Rehabilitation Services

workNet DuPage Career Center

Multiple Solutions, One Convenient Location

workNet DuPage Career Center is home to various organizations and agencies, all working toward the same goal: **Helping You Get Back to Work.**

What are the first steps in my job search?

► DuPage County Workforce Development Division Gets You Started.

Get a Service Card to take advantage of the following basic services:

- **Resource Room:** Local job postings, computers with internet, a printer, fax machine, and photocopier, plus an extensive library of books & videos. You can also file online claims for unemployment benefits.
- **Friday Job Club:** An opportunity for networking with other job seekers to share job lead information and job search experiences.
- **Workshops:** Several introductory workshops, including *Computer Fundamentals*, *Financial Aid for Education*, and *Introduction to the Resource Room* (see our online calendar at www.worknetdupage.org).
- **worknetdupage.org:** Our website provides everything you need to get started using the Career Center, plus job seeker news & resources, and a local jobs board. Go to www.worknetdupage.org, click For Job Seekers.
- **Illinois workNet®:** The statewide workNet web portal allows you to search for jobs and learn about various career paths and occupations.

Ask about getting your Service Card when you visit the Career Center.

What if I need guidance, or want to change careers, or need to update my job skills?

► Keep Going with our Advanced Services.

Schedule an Intake Appointment to see about utilizing these services:

- **Advanced Workshops:** *Job Search Boot Camp* gets you "fit" for today's job market with workshops on résumés, interview skills and more. Other workshops may include *Second Act Career Maps*, *Thinking on Your Feet*, or *Stress Management* (see our calendar at www.worknetdupage.org).
- **Career Assessment:** Meet one-on-one with a career assessment counselor to determine what career paths would be best for you.
- **Occupational Training Grant:** You may be eligible for a training grant to upgrade your occupational skills, or retrain for a new career.
- **Youth Career Counseling and Training:** For DuPage County youth aged 17 to 21. For more info go to www.worknetdupage.org, click For Youth.

Are there services for people with disabilities?

► Get Started with Parents Alliance Employment Project (PAEP).

Employment Specialists work one-on-one with qualified individuals to provide:

- Career Counseling,
- Workshops such as *Interviewing Skills* and *Work Responsibilities* (see our online calendar at www.worknetdupage.org),
- Job Development and Placement, and
- Job Coaching and Support Services.

For more information about PAEP visit www.parents-alliance.org.

What if I need further community services?

► On-site assistance from Illinois Department of Human Services (DHS).

DHS offers assistance to Illinois families with: Supplemental Nutrition Assistance (SNAP), temporary income support, medical programs, Temporary Assistance for Needy Families (TANF), and Women, Infants & Children (WIC).

► Division of Rehabilitation Services (DRS) assists people with disabilities.

Individuals with disabilities and their families are assisted through employment, education, and independent living opportunities.

Part time representatives from DHS or DRS are available by appointment only.

What if I'm interested in attending community college?

► Visit with an advisor from College of DuPage (COD).

A COD advisor is located in Suite 201 of the building, just downstairs from the Career Center, and can provide guidance for those wishing to attend COD, or those interested in ESL or GED classes. For more information, call 630.942.2600.



► For More Information

about workNet DuPage Career Center and how to **Get Started** with our services, visit:

www.worknetdupage.org

For more job search info and resources, visit:

www.illinoisworknet.com